

Name: \_\_\_\_\_

### **Partner Work/Group Work Expectations & Procedures**

1. Listen closely to instructions, then move to your partner or group quickly and quietly when told to do so. Take the items you will need for the assignment with you.
2. Be willing to try new things and work with ANY and ALL class community members. Many times I will assign your partners and groups, but I will also allow you to choose at times if you do well following expectations.
3. Safely and quietly arrange your desks, ensuring all group members are facing one another. Be considerate of other's belongings if they were left behind.
4. Immediately review the instructions and begin working on the assignment given. Use your time wisely throughout the group activity.
5. Remain POSITIVE while working together. Smile, be friendly, and use positive body language. As you work, actively listen to each other. Use eye contact and take turns giving ideas.
6. Support each other. Be patient with group members and help one another when assistance is needed.
7. Remember, it's ok to disagree, just do so in a respectful way.
8. Everyone must participate. Each of us is intelligent and brings something unique to the table, so each group member must try their best.
9. Remember to monitor your volume and stay focused on the task.
10. If someone in your group has a question, work together to find the answer. You must support one another when help is needed. If no one in the group can provide an answer, one group member should raise their hand to signal me that additional help is needed. Wait patiently and do not stop working while waiting.
11. Make sure to respect all items loaned to you for group work. Always help in cleaning up, returning the supplies as you found them, and putting your desk back where it goes. Do a final check for trash on the floor or things out of place.
12. Have fun! Not only are you learning about an important topic together when working in groups, you are practicing mature skills that you will need for college and your future career!

I, \_\_\_\_\_, **promise to do my best to uphold these expectations and procedures.**